

Symposia proposal guidelines

**Proposal submissions will be open from 15th December 2023 to
15th February 2024**

- **Symposia are sessions that foster the comprehensive understanding of a topic by bringing together experts that share their insights concerning a subject.**
- **The symposium will last for 90 minutes and include 4 participants.**
 - Each of the 4 communications will last for 15 minutes, with an extra 5 allocated for questions.
 - Speaker gender balance is encouraged.
 - The symposium coordinator can present a communication within the symposium.
 - Only one communication per autor can be presented within the symposium.
 - Symposium participation does not preclude oral or poster communications.
- **The symposium coordinator will submit each proposal at sepex24.com via the Submit Symposium page at sepex24.com, which appears after logging-in.**
 - All speakers must agree to participate before the proposal is submitted.
 - All speakers and coordinator must be registered at the conference.
 - Only one participant can coordinate the symposium.
 - Material presented must be significantly related to the ones submitted during the proposal.
 - Proposals must be in English.
 - All communications from the scientific committee will be received by the coordinator. Ensure that the coordinator e-mail is correct.
- **The scientific committee will select symposia based on their quality and relevance to the conference and may ask the coordinator to modify their symposium proposal to ensure them.**

**For inquiries and submission-related correspondence, contact
sepex24@ual.es**